



**BHARTIYA SKILL DEVELOPMENT UNIVERSITY**

**LEAVE APPLICATION**  
**(Research Scholar)**



Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

(FILL ONLY IN CAPITAL LETTERS)

**Nature of Leave:** Casual Leave / Academic Leave / Leave Without Pay / Other (if any) \_\_\_\_\_

Name of Research Scholar: \_\_\_\_\_ Registration No.: \_\_\_\_\_

Discipline: \_\_\_\_\_ Contact No. : \_\_\_\_\_

Leave Applied for \_\_\_\_\_ (No. of Day(s)) Date: (from) \_\_\_\_/\_\_\_\_/\_\_\_\_ (to) \_\_\_\_/\_\_\_\_/\_\_\_\_

Reason for Leave: \_\_\_\_\_

Documentation in Support (if any): \_\_\_\_\_

Leave Balance: Casual Leave \_\_\_\_\_ / Academic Leave \_\_\_\_\_ / Other(if any) \_\_\_\_\_

Signature of Applicant: \_\_\_\_\_

**Forwarded by Guide:**

Name: \_\_\_\_\_ Signature: \_\_\_\_\_

**Recommended by Reporting Head:**

Name: \_\_\_\_\_ Signature: \_\_\_\_\_

**Approved by :**

Name: \_\_\_\_\_ Signature: \_\_\_\_\_



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