



Registration No.: .....

# BHARTIYA SKILL DEVELOPMENT UNIVERSITY

School of General Education

Session: 2021-22 (Winter Semester)

B. Voc. Program, 3<sup>rd</sup> Semester,

1<sup>st</sup> In-Sem. Examination

Course Code: GEN 1301

Time: 1 Hour

Course Name: Spoken English

Max. Marks: 20

## Section-A

(1\*5=5)

Q1. Fill in the blanks with the correct option.

The term **Phonetics** refers to the study of \_\_\_\_\_

- (a) Grammatical structures (c) Linguistics  
(b) Speech Sounds (d) Semantics

Q2. Write the phonetic symbols for the speech sound denoted by the underlined letters in the given words:

- (a) Chair \_\_\_\_\_ (b) jam \_\_\_\_\_

Q3. There are \_\_\_\_\_ sounds in English language.

- (a) 26 (c) 44  
(b) 05 (d) 40

Q4. Fill in the blanks with the words from the poem 'Leisure'.

*No time to stand beneath the boughs*

*And \_\_\_\_\_ as long as sheep or cows.*

- (a) Stand (c) Care  
(b) Stare (d) Dare

Q5. \_\_\_\_\_ wrote the poem Leisure

- (a) W.H. Davies (c) George Herbert  
(b) W.B Yeats (d) Robert Frost

## Section- B

(2\*3=6)

Q6. What is the message conveyed by the poet in the poem 'Leisure'?

Q7. Explain the given lines with reference to the context:

*No time to see, when woods we pass,*

*Where squirrels hide their nuts in grass.*

Q8. Make sentences using the given modal verbs to function as desired

- (a) Can- permission (b) Should- advice

## Section- C

(3\*3=9)

Q9. Make sentences using the given modals (one sentence for each modal verb): -

- (a) May (b) Would (c) Could

Q10. Write a short summary of the poem 'Leisure'.

Q11. Denote the correct pronunciation of the given words by underlining the letter which is kept silent while pronouncing the word.

- (a) Plumber (b) Knife (c) Receipt

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Registration No.: .....

## BHARTIYA SKILL DEVELOPMENT UNIVERSITY

### Answer key

Course Code: GEN 1301

Time: 1 Hour

Course Name: Spoken English

Max. Marks: 20

#### Section-A

(1\*5=5)

Q1. Fill in the blanks with the correct option.

The term **Phonetics** refers to the study of \_\_\_\_\_

(a) Grammatical structures

**(b) Speech Sounds**

(c) Linguistics

(d) Semantics

Q 2. Write the phonetic symbols for the speech sound denoted by the underlined letters in the given words:

(a) Chair      tʃ

(b) jam      dʒ

Q 3. There are \_\_\_\_\_ sounds in English language.

(a) 26

(b) 05

**(c) 44**

(d) 40

Q 4. Fill in the blanks with the words from the poem 'Leisure'.

*No time to stand beneath the boughs*

*And \_\_\_\_\_ as long as sheep or cows.*

(a) Stand

**(b) Stare**

(c) Care

(d) Dare

Q 5. \_\_\_\_\_ wrote the poem Leisure

**a) W.H. Davies**

b) W.B Yeats

c) George Herbert

d) Robert Frost

#### Section- B

(2\*3=6)

Q 6. What is the message conveyed by the poet in the poem 'Leisure'?

Ans: To sensitize people towards spending quality leisure time,

Promotion of work life balance, to keenly observe nature as nature teaches us life lessons, consideration and sensibility towards Mother Nature

Q 7. Explain the given lines with reference to the context:

No time to see, when woods we pass,  
Where squirrels hide their nuts in grass.

Reference: These lines have been taken from the poem "Leisure" written by William Davies. Context: This poem is a protest against the unnecessary commitment of man with worldly affairs. We are always in a hurry and have no leisure time to look at the beauty spread all around us. Man's miserable life brings him nothing but sadness and worries.

In these lines the poet tells us, when we pass through some forest, we do not have time to stop for some moments to look at the trees tall and short, and enjoy their natural beauty.

The dark green trees provide a soothing effect but we are always sick-hurried and cannot enjoy at least the simple beauty. Also we cannot look at the small animals like squirrels concealing their food-grain in the grass for the winter. This minor scene can also give us relief.

Q 8. Make sentences using the given modal verbs to function as desired

a. Can- permission—Can I take your pen?.

- b. Should- advice----- We should always give priority to our work.

**Section- C**

**(3\*3=9)**

**Q 9.** Make sentences using the given modals (one sentence for each modal verb): -

- (a) May- May I submit my assignment tomorrow
- (b) Would- Would you please pass on the information?
- (c) Could- I could paint when I was in school.

**Q 10.** Write a short summary of the poem 'Leisure'.

In this poem, 'Leisure', the poet William Davies is telling us about our hectic life. We have no time to spend free time in the lap of nature. We have no time to admire the nature around us. Even we cannot spare a few moments to stand under the branches of green trees and enjoy the beautiful and restful shades of the trees. The common animals like sheep and cows are better than us in enjoying life. We cannot look at them grazing in the pastures. When we pass through some forests, we do not have time to stop for some moments to look at the trees-tall and short, and enjoy their natural beauty. The dark green trees provide a soothing effect but we are always sick-hurried and cannot enjoy at least the simple beauty. Also we cannot look at the small animals like squirrels concealing their food-grain in the grass for the winter. During day time, when the rays of the sun fall upon the clear water of the rivers, the water reflects and shines like stars in the sky during night. But busy people do not have time to see this. The natural beauty scattered all around us. Natural beauty is personified as a young beautiful dancing girl having a smiling face. But we have no time to stand at a place and look carefully at nature that can refresh us. As human beings, we should spare some moments and look at nature and natural beauty spread around us and enjoy life.

**Q 11.** Denote the correct pronunciation of the given words by underlining the letter which is kept silent while pronouncing the word.

- (a) Plumber
- (b) Knife
- (c) Receipt

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## BHARTIYA SKILL DEVELOPMENT UNIVERSITY

School of General Education  
Session: 2021-22 (Winter Semester)  
B. Voc. Program, 3<sup>rd</sup> Semester, 1st In-Sem. Examination

Course Code: GEN 1303

Time: 1 Hour

Course Name: Entrepreneurship Development

Max. Marks: 20

Instructions: Attempt all questions.

### Section-A

5\*1= 05 Marks

1. The term GRIT refers to-
  - a) Passion and Smart work applied toward long-term achievement
  - b) Passion and sustained persistence applied toward long-term achievement
  - c) Passion and systematic efforts applied toward Innovation
  - d) None of the above
2. Entrepreneurship drives-
  - a) Business creation & Industrialization
  - b) Business Growth & Development
  - c) Value addition & Consumption
  - d) None of the above
3. The term Entrepreneurship is also viewed as -
  - a) A Creative Process
  - b) A Distinct field of Human Occupational Behaviour
  - c) A subject or course of study
  - d) All of the above
4. 'Entrepreneurs have great ideas' refers to-
  - a) A Feature of the Entrepreneurship
  - b) A dimension of Entrepreneurship
  - c) A Myth about entrepreneurship
  - d) None of the above
5. Entrepreneurial opportunity is evaluated in terms of-
  - a) Personal & entrepreneurial skills and competencies
  - b) Prevailing and future circumstances
  - c) Prevailing competitive environment
  - d) All of the above

### Section –B

3\*2= 06 Marks

1. Write the definition of Entrepreneurship given by Robert D. Hisrich, Peters and Shepherd.
2. What are some of the myths about entrepreneurship?
3. What do you mean by the term Enterprise & Start-ups?

### Section –C

3\*3 =09 Marks

1. Write in your words about the need and significance of Entrepreneurship?
2. Differentiate between Entrepreneurship & Self-employment.
3. Briefly explain the entrepreneurship process.





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School of General Education  
Session: 2021-22 (Winter Semester)  
B. Voc. Program, 3<sup>rd</sup> Semester, 1st In-Sem. Examination

Course Code: GEN 1303

Time: 1 Hour

Course Name: Entrepreneurship Development

Max. Marks: 20

### ANSWER KEYS.

#### Section-A

5\*1= 05 Marks

1. The term GRIT refers to-
  - a) Passion and Smart work applied toward long-term achievement
  - b) Passion and sustained persistence applied toward long-term achievement**
  - c) Passion and systematic efforts applied toward Innovation
  - d) None of the above
2. Entrepreneurship drives-
  - a) Business creation & Industrialization**
  - b) Business Growth & Development
  - c) Value addition & Consumption
  - d) None of the above
3. The term Entrepreneurship is also viewed as -
  - a) A Creative Process
  - b) A Distinct field of Human Occupational Behaviour
  - c) A subject or course of study
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  - a) A Feature of the Entrepreneurship
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  - d) None of the above
5. Entrepreneurial opportunity is evaluated in terms of-
  - a) Personal & entrepreneurial skills and competencies
  - b) Prevailing and future circumstances
  - c) Prevailing competitive environment
  - d) All of the above**

#### Section -B

3\*2= 06 Marks

1. Write the definition of Entrepreneurship given by Robert D. Hisrich, Peters and Shepherd.

**Answer-** Entrepreneurship is both an art and science of converting business ideas into marketable products or services to improve the quality of living.

**According to Robert D. Hisrich, Peters and Shepherd,** "Entrepreneurship is the process of creating something new with value by devoting the necessary time and effort, assuming the accompanying financial, psychic, and social risks, and receiving the resulting rewards of monetary and personal satisfaction and independence."

**2. What are some of the myths about entrepreneurship?**

**Answer-** There are certain ideas and notions about entrepreneurs that may discourage you from starting your own business. These myths aren't necessarily all true.

Myth #1: Entrepreneurs don't have a personal life

Myth #2: Entrepreneurs take lots of risks (in fact Entrepreneurs take calculated risks)

Myth #3: Entrepreneurs are only motivated by money

Myth #4: Entrepreneurs have great ideas

Myth #5: Anyone can be an Entrepreneur

**3. What do you mean by the term Enterprise & Start-ups?**

**Answer-** The term "Enterprise" refers to Business Enterprise which is a kind of entrepreneurial venture founded by an entrepreneurial team for converting business ideas into marketable products or services and streamline the resources required to commercialize these products or services.

**Start-ups** are an entrepreneurial team focusing on building the value and scaling the opportunity of the company in different ways. A start up is a venture that is initiated around an idea or a problem with a potential for significant business opportunity and impact. Start-ups' are "optimal" vehicles to validate and bring new innovations to the markets.

**Section –C**

**3\*3 =09 Marks**

**1. Write in your words about the need and significance of Entrepreneurship?**

**Answer-** Entrepreneurship is both an art and science of converting business ideas into marketable products or services to improve the quality of living. It refers to the process of innovating new products or services and streamline the resources required to commercialize these products or services. Entrepreneurship refers to- "All actions executed by the entrepreneur to establish an enterprise"

**Following are the important aspects explaining the need and significance of Entrepreneurship-**

- Entrepreneurship drives business creation & Industrialization
- Businesses creation drives value addition (in terms of innovative products & Service, Capital formation & Economic value captured in the GDP and is reflected in the market value)
- Value addition drives job creation
- Job creation drives consumption (Having Job in Hand and a steady stream of income, increases the purchasing power and is reflected in improved per capita income & more consumption)

- Higher & Varied Consumption drives entrepreneurship (Again Entrepreneurship tends to Harness Locally Available Resources to serve the more complex & large market created as we as to serve the more evolved needs and wants)- And this leads to-Balanced regional development, improved standard of living and Life style & Holistic Socioeconomic Development and Economic independence

**2. Differentiate between Entrepreneurship & Self-employment.**

**Answer-** Often, self – employment and entrepreneurship are confused to be the same. But Both the concepts are different. An entrepreneur and a self-employed person may share the similarity of owning a business but their mind set and approach are completely different.

**Self-Employment-** As a self-employed person, you hire people to work for you. The vision and goal is set by you and it solely depends on you. Self-employed people are the face of their business. If their absenteeism is constant, their business will significantly go down. A self-employed person is not a risk taker. He fears change. A self-employed person tries to do everything on his own because he thinks he is the best and nobody is better than him. At the same time, Self-employment does not have many requirements and restrictions.

**Entrepreneurship-** As an entrepreneur, you have people working with you. You and your team work together on setting and achieving the company goals. In case of an entrepreneur, the business will keep running even if the boss is absent because the employees understand the vision of the business. An entrepreneur is a risk taker. He has the zest to explore new opportunities and believes that he can manage and control risk. They understand that with great risk comes great returns.

**3. Briefly explain the entrepreneurship process.**

**Answer-** Entrepreneurship Process has been defined as the process through which a new venture is created by an entrepreneur. This process involves finding, evaluating, and developing an opportunity by overcoming the strong forces that resist the creation of something new. Thus, the process of pursuing a new venture is embodied in the entrepreneurial process.

Following are the four distinct phases or steps in entrepreneurial process-

- (1) Identification and evaluation of the opportunity,
- (2) Development of the business plan,
- (3) Determination of the required resources, and
- (4) Management of the resulting enterprise.





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**School of General Education**

**Session: 2021-22 (Winter Semester)**

**B. Voc. Program, 3rd Semester,**

**1<sup>st</sup> In-Sem Examination**

**Course Code: GEN 1304**

**Time: 1 Hour**

**Course Name: Personality Development**

**Max. Marks: 20**

**Section – A**

5X01 = 5 Marks

Q1. The letter 'T' in the acronym SWOT stands for \_\_\_\_\_.

- |               |                |
|---------------|----------------|
| a) Time       | c) Threat      |
| b) Transition | d) Transaction |

Q2. .... is the act or process of planning and exercising conscious control over the amount of time spent on specific activities, especially to increase effectiveness, efficiency or productivity.

- |                    |                      |
|--------------------|----------------------|
| a) Self Confidence | c) Stress Management |
| b) SWOT Analysis   | d) Time management   |

Q3. State whether the following sentence is True or False: -

*Time is a special resource that you cannot store or save for later use.*

- |         |          |
|---------|----------|
| a) True | b) False |
|---------|----------|

Q 4. SWOT helps you focus on your strengths, minimize your weaknesses, and take the greatest possible advantage of opportunities available to you.

- |         |          |
|---------|----------|
| a) True | b) False |
|---------|----------|

Q5. Fill in the blank with the correct option.

*Time is \_\_\_\_\_.*

- |             |             |
|-------------|-------------|
| a) Goal     | c) Lifeline |
| b) Deadline | d) Money    |

**Section B**

2X03=6 Marks

Q6. Write a note on "Techniques for Effective Time Management"

Q7. Write the advantages of SWOT analysis.

Q8. What is the success-rate of individuals with high self-esteem?

**Section C**

3X03=9 Marks

Q09. Make personal SWOT analysis of yourself.

Q10. Discuss the importance of time management.

Q11. Explain any 6-time saver techniques.

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## BHARTIYA SKILL DEVELOPMENT UNIVERSITY

### Answer Key

Course Code: GEN 1304

Time: 1 Hour

Course Name: Personality Development

Max. Marks: 20

#### Section – A

5X01 = 5 Marks

Q1. Match 'T' in the acronym SWOT with the correct option.

- a) Time
- b) Transition
- c) **Threat**
- d) Transaction

Q2. .... is the act or process of planning and exercising conscious control over the amount of time spent on specific activities, especially to increase effectiveness, efficiency or productivity.

- a) Self Confidence
- b) SWOT Analysis
- c) Stress Management
- d) **Time management**

Q3. Time is a special resource that you cannot store or save for later use.

- a) **True**
- b) False

Q 4. SWOT helps you focus on your strengths, minimize your weaknesses, and take the greatest possible advantage of opportunities available to you.

- a) **True**
- b) False

Q5. Remember Time is .....

- a) Goal
- b) Deadline
- c) Lifeline
- d) **Money**

#### Section B

2X03=6 Marks

**Q6. Write a note on "Techniques for Effective Time Management"**

**Answer: Plan Each Day:** Planning your day can help you accomplish more and feel more in control of your life. Write a to-do list, putting the most important tasks at the top. Keep a schedule of your daily activities to minimize conflicts and last-minute rushes.

**Prioritize Your Tasks:** Time-consuming but relatively unimportant tasks can consume a lot of your day. Prioritizing tasks will ensure that you spend your time and energy on those that are truly important to you.

**Say No To Non Essential Tasks:** Consider your goals and schedule before agreeing to take on additional work.

**Delegate:** Take a look at your to-do list and consider what you can pass on to someone else.

**Take The Time You Need To Do A Quality Job:** Doing work right the first time may take more time upfront, but errors usually result in time spent making corrections, which takes more time overall.

**Break Large, Time-Consuming Tasks Into Smaller Tasks:** Work on them a few minutes at a time until you get them all done.

**Practice The 10-Minute Rule:** Work on a dreaded task for 10 minutes each day. Once you get started, you may find you can finish it.

**Evaluate How You're Spending Your Time:** Keep a diary of everything you do for three days to determine how you're spending your time. Look for time that can be used more wisely. For example, could you take a bus or train to work and use the commute to catch up on reading? If so, you could free up some time to exercise or spend with family or friends.

**Limit Distractions:** Block out time on your calendar for big projects. During that time, close your

door and turn off your phone, pager and email.

**Get Plenty Of Sleep, Eat A Healthy Diet And Exercise Regularly:** A healthy lifestyle can improve your focus and concentration, which will help improve your efficiency so that you can complete your work in less time.

**Take a Break When Needed.** Too much stress can derail your attempts at getting organized. When you need a break, take one. Take a walk. Do some quick stretches at your workstation. Take a day of vacation to rest and re-energize.

**Q7. Write the advantages of SWOT analysis.**

**Answer:** Identify and enhance your skills, talents and abilities

- Have a road map towards your goal
- Capitalize on your strengths
- Manage your weaknesses
- Take advantage of opportunities
- Minimize or eliminate impact of threats
- Use information to plan your career success
- Grab the golden opportunity of desired career

**Q8. What is the success of individuals with high self-esteem ?**

**Answer:**

1. A greater sense of self-worth.
2. Greater enjoyment in life and in activities
3. Freedom from self-doubt
4. Freedom from fear and anxiety, freedom from social anxiety, and less stress
5. More energy and motivation to act
6. Have a more enjoyable time interacting with other people at social gatherings. When you are relaxed and confident others will feel at ease around you.

**Section C**

3X03=9 Marks

**Q9. Make Personal SWOT Analysis of yourself.**

**Answer:** It is an individual

**Q10. Why Time Management Is Important?**

- Answer:**
1. Bad time management = stress
  2. Time is a special resource that you cannot store or save for later use.
  3. Wise time management can help you find the time for what you desire to do or need to do.
  4. Time management will help you set up your priorities.
  5. Time management helps you make conscious choices, so you can spend more of your time doing things that are important and valuable to you.
  6. To avoid damage to our personal life.
  7. It keeps you healthy and stress free.

**Q11. Explain any 6 Time Saver Techniques.**

**Answer:** any 6 techniques out of 50.

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